

“Education
is for improving the lives
of others.”



Credit Transfer Policy

Version 1.0

Status: Published

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Credit transfer is a process that provides students with agreed and consistent credit outcomes for components of a qualification based on identified equivalence in content and learning outcomes between matched qualifications.

Credit transfer assesses the initial course or unit/subject that an individual has completed and is using to claim credit in a destination course. An evaluation determines the extent to which the client's initial course or subject is equivalent to the required learning outcomes, competency outcomes, or standards in a qualification.

Those students who have successfully completed relevant units of competency and/or qualifications, and who hold evidence for those units of competencies/qualifications/ courses issued by a registered training organisation, AQF authorised issuing organisation; or authenticated VET transcripts issued by the Registrar will be granted direct credit transfer when relevant to the course currently being undertaken.

Students who wish to apply for credit must indicate on their enrolment form then complete the Credit Transfer application form and return to us prior to their course commencement.